

ARMY PUBLIC SCHOOL, SUKNA

**REQUIREMENT OF STATIONERY ITEMS FOR EXAM DEPARTMENT
FOR CONDUCTING HALF YEARLY EXAM (SESSION 2024-25)**

1. Quotations are invited for following stationery items including printing materials/ink & master rolls for Printer/Xerox Machine:-

Ser	Particular of Items	A/U	Qty	Cost Per Unit
(a)	Answer Sheet - 16 Pages (As per sample)	Nos	8500	
(b)	Answer Sheet - 08 Pages (As per sample)	Nos	3000	
(c)	Answer Sheet - 04 pages (As per sample)	Nos	1500	
(d)	Supplementary Sheet (04 pages) - As per sample	Nos	5000	
(e)	Supplementary Sheet (02 pages) - As per sample	Nos	3000	
(f)	Practical Answer Sheet (06 pages) - As per sample	Nos	500	
(g)	Printed Thicker Drawing Sheet (As per sample)	Nos	500	
(h)	Printed Thinner Drawing Sheet (As per sample)	Nos	1000	
(j)	Graph Sheet in cms (Containing 100 pieces)	Pkts	10	
(k)	Xerox Paper (Mapel 70 gsm)	Ream	120	
(l)	Desk Slip (Packet of 10 slips in a page of 100 pages)	Pkts	02	
(m)	Rubber Band (500 gms in a packet)	Pkts	05	
(n)	Cello Tape (Small)	Nos	05	
(o)	Thread Balls (containing 04 balls)	Pkts	05	
(p)	Fevistick (30 gm)	Nos	02	
(q)	Stapler No 10	Nos	02	
(r)	Maps (India) Political Colour (100 pgs - packets)	Pkts	10	
(s)	Fevicol 200 gm	Bottle	03	
(t)	Printer Cartridge 12A (Black)	Nos	02	
(u)	Ink for Canon Image Runner 2525	Nos	01	
(v)	Ink for Photo Copier Machine (RISO CV 3230)	Nos	05	
(w)	Master Roll - RISO CV 3230	Nos	03	

2. The aforesaid items are required for Army Public School, Sukna. The school does not have any GST/CST Number. Hence, per unit price of above mentioned items is inclusive of all the taxes/transportation and other charges


3. Sample of the aforesaid printing materials is available with Examination Department, APS Sukna. Hence, interested Printers/Vendors are requested to visit APS Sukna for inspecting sample before submission of their quotation.

4. Quotation in a sealed envelope will be deposited in the drop box placed at the main entrance of Army Public School, Sukna on or before 09 September 2024.

5. Payment will be made within 15 days on successful completion of supply duly verified by the Board of Teachers/Staff.



Date : 04 Sep 2024


(Mrs Dola Sarkar Sinha)
Principal
APS Sukna