

**ARMY PUBLIC SCHOOL, SUKNA**  
**INVITATION OF QUOTATIONS FOR PROCUREMENT OF STATIONERY ITEMS**

1. Quotations are invited from the vendors / dealers for the under mentioned items.

<u>Ser</u>	<u>Items</u>	<u>Required item (Qty)</u>	<u>A/U</u>	<u>Price incl GST</u>	<u>Total Cost incl GST</u>
(a)	Xerox paper (A4 - Century) for printing Question Papers	40	Ream		
(b)	Answer Sheet - 12 pgs (for classes VI- XII)	7000	Nos		
(c)	Thread Balls (Pkts containing 04 Pcs)	02	Pkt		
(d)	Graph Sheet in Cms (Pkts containing 100 Pcs)	06	Pkts		
(e)	Desk Slip (Pkts containing 10 slips of 10 pages)	02	Pkts		
(f)	Rubber Band (Pkts of 500 Gms)	04	Pkts		
(g)	Printed Thicker Drawing Sheets (Class XI-XII)	200	Nos		
(h)	Fevistick (35 Gm)	03	Nos		
(j)	Master Roll for RISO CV - 3230	03	Nos		
(K)	Ink for RISO CV - 3230	03	Nos		
				Total	

2. No Chinese product to be offered and genuine papers and inks are to be used for printing.

3. Interested / Authorized Vendors / Dealers holding GST Number are requested to drop their quotation for supply of items including taxes in the Quotation Box placed in the main entrance of Army Public School, Sukna along with tender fee of **Rs 200/-** (non refundable) in the form of Demand Draft in favor of Army Public School Sukna payable at Sukna

4. Your quotation for the aforesaid items duly sealed/packed should be dropped in the Tender Box of APS, Sukna latest by 1030 hrs on 24 Oct 2025. Tenders will be opened at 1100 hrs on 24 Oct 2025.

5. **Mode of Payment:** Payment will be made within 20 days after successful completion of supply duly physically verified by the Board of Teachers/Staff of the school.

6. This school reserves the right to change or vary any items thereof at any stage and also reserve the right to withdraw the project, should it become necessary at any stage / reject the quotations on Technical grounds / incomplete specification.

Sd/-x x x x x x x x x x x  
Principal  
Army Public School, Sukna

Date: 16 Oct 2025

**Distribution:-**

1. Station HQ Sukna Notice Board - For vide publication please.
2. Mr NP Todi - For publication at school website
3. School Notice Board - For display