

**ARMY PUBLIC SCHOOL, SUKNA**

**REQUIREMENT OF STATIONERY ITEMS FOR EXAM DEPARTMENT**

1. Quotations are invited for following stationery items including printing materials/ink & master rolls for Printer/Xerox Machine:-

Ser	Particular of the Items	A/U	Qty	Cost per Unit
(a)	Answer Sheet-12 pgs	Nos	7000	
(b)	Answer Sheet-08 pgs	Nos	3000	
(c)	Answer Sheet-04 pgs	Nos	1500	
(d)	Supplementary Sheet (04 pgs)	Nos	1000	
(e)	Supplementary Sheet (02 pgs)	Nos	3000	
(f)	Practical Answer Sheet-06 pgs	Nos	100	
(g)	Admission test Answer Sheets (04 pages)	Nos	500	
(h)	Thicker Drawing Sheets	Nos	200	
(j)	Printed Thinner Drawing Sheets	Nos	500	
(k)	Paper Executive Royal Bond (85 gsm)	Ream	05	
(l)	Xerox Paper for printing Question Papers	Ream	60	
(m)	Graph Sheet in cms (contain 100 pieces)	Pkts	10	
(n)	Desk Slip (containing 10 slips of 10 pages)	Pkts	10	
(o)	Rubber Band (500gms in a packet)	Pkts	04	
(p)	Markin Cloth	Mtrs	20	
(q)	Fevistick (Large)	Nos	02	
(r)	Sealing Wax	Pkts	01	
(s)	Maps (India) Political	Ptk	06	
(t)	Maps (World) Political	Ptk	04	
(u)	Booklet Stapler (Kangaro DS-45L 24/6-26/6)	Nos	02	
(v)	Black Ink - Xerox Docucentre (SC-2020)	Nos	02	
(w)	Master Roll for RISO CV 3230	Nos	03	
(x)	Ink for RISO CV 3230	Nos	01	
(y)	Canon LBP 2900B Printer (b/w) cartridge	Nos.	01	

2. The aforesaid items are required for Army Public School, Sukna. The school does not have any GST/CST Number. Hence, per unit price of above mentioned items is inclusive of all the taxes/transportation and other charges


3. Sample of the aforesaid printing materials is available with Receptionist, APS Sukna. Hence, interested Printers/Vendors are requested to visit APS Sukna for inspecting sample before submission of their quotation.

4. Quotation in a sealed envelope will be deposited in the drop box placed at the main entrance of Army Public School, Sukna on or before 20 January, 2025.

5. Incomplete quotations of any vendor will not be entertained.



Date : 09 January, 2025

  
(Mrs Dola Sarkar Sinha)  
Principal  
APS Sukna