

ARMY PUBLIC SCHOOL, SUKNA

**QUOTATIONS/TENDERS ARE INVITED FOR PROCUREMENT OF EXAM STATIONERY,
OFFICE STATIONERY, TEACHING AIDS AND MAINT OF BUILDINGS**

1. Quotations/tenders are invited from the vendors/dealers/printers for procurement of under mentioned Exam stationery, Office stationery, Teaching Aids and maintenance of school buildings. The samples and specifications of the required items are available at School Office:-

(a) Stationery items for Exam

Ser No	Particular of Items	A/U	Qty Reqd	Estimated cost (in `)	
				Rate	Cost
1.	Answer sheet-16 pages (for classes VI-XII)	Nos	10000		
2.	Answer sheet-08pages (for classes I-V) for major subjects	Nos	3000		
3.	Answer sheet-04 pages (for classes I-V)for minor subjects	Nos	1000		
4.	Supplementary sheets (04 pages) for VI-XII	Nos	5000		
5.	Supplementary sheets (02 pages) for I-V	Nos	3000		
6.	Practical answer sheet-06 pages for XI-XII	Nos	500		
7.	Thread Balls(containing 04 balls)	Pkts	3		
8.	Graph sheet in cms (containg 100 pieces)	Pkts	15		
9.	Desk Slip (containing 10 slips of 10 pages)	Pkts	2		
10.	Rubber Band (Mid)(500gms in a packet)	Pkts	6		
11.	Master roll for xerox machine (Gestener)	Nos	2		
12.	Ink for Xerox Machine (Gestener)/CPI 10	Nos	2		
13.	Cello tape (broad)	Nos	3		
14.	Ink for Canon Image Runner 2525	Nos	1		
15.	Master roll for photo copier machine (Riso CV 3230)	Nos	6		
16.	Ink for photo copier Machine (Riso CV 3230)	Nos	10		
17.	Canon Image Runner 2725 (N.P.G-87 toner cartridge)	Nos	3		
18.	Gumming sheet	Pkts	2		
19.	Thicker Drawing sheets (CL: XI-XII)	Nos	1000		
20.	Printed Thinner Drawing sheets (CL: I-VIII)	Nos	2500		
21.	Sealing wax	Pkts	1		
22.	Stapler (No.10)	Nos	3		
23.	MAPS (India) political map	pkt	10		

(b) Office stationery items

Ser No	Particular of Items	A/U	Qty Reqd	Estimated cost (in `)	
				Rate	Cost
1.	Papers - A4 (Maple- 70 gsm)	Ream	230		
2.	Papers - Legal/FS (Maple - 70 gsm)	Ream	10		
3.	CD Writer Pen (Permanent)	Nos	3		
4.	Pencil (Apsara)	Pkts	2		
5.	Red Gel Pen (Principal) - Uniball	Nos	2		
6.	Green Gel Pen - Uniball	Nos	3		
7.	Blue Gel Pen - Uniball	Nos	5		

8.	Blue Ball Pen (Cello fine gripe ball pen)	Pkts	1		
9.	Red Gel Pen (Rorito/Cello) - for office	Nos	3		
10.	Binder Clip (Mid)	Pkts	2		
11.	Binder Clip (Small)	Pkts	2		
12.	Register (Rulled) Hard Binding - 100 pages	Nos	5		
13.	Register (Rulled) Hard Binding - 200 pages	Nos	5		
14.	Cartidge Black (LaserJet Printer) - 12A	Nos	12		
15.	Correction Fluid (Whitner)	Nos	3		
16.	Board Pin (Box of 10 pkts)	Box	5		
17.	CD (R) (Box of 50 pices)	Box	1		
18.	File Binder (L)	Nos	20		
19.	File Tag White (Bundle)	Bundle	10		
20.	Multi Colour Paper Flag	Pkts	10		
21.	Brown Paper (Laminated)	Nos	30		
22.	Highlighter (Yellow)	Nos	3		
23.	Paper Pin (Good Quality)	Box	5		
24.	Invitation Card (Printing)	Pcs	100		
25.	Printing of School Letter Pad	Pages	300		
26.	Envelope White for Invitation Card (Pkts of 25)	Pkts	4		
27.	Cloths Envelope (FS Size)	Nos	20		
28.	Scissor (Large) for Office	Nos	2		
29.	Fevi Stick (25 gram)	Nos	6		
30.	Calculator (Orpat OT-1600T)	Nos	1		
31.	Sketch Pen (Black) - Good Quality	Pkts	1		

(c) Teaching Aids

Ser No	Particular of Items	A/U	Qty Reqd	Estimated cost (in `)	
				Rate	Cost
1.	Magnetic Duster for Classrooms (Box of 30 pcs)	Box	2		
2.	Art & Craft Book	Nos	5		
3.	Art & Craft Copy	Nos	5		
4.	Colour Box	Box	2		
5.	Oil poster colour box	Box	2		
6.	Jigwas puzzle (30 pcs)	Pkt	2		
7.	Jigwas puzzle (10 pcs)	Pkt	2		
8.	Cross word puzzle	Set	1		

(d) Maintenance of School Building

Ser No	Particular of Items	A/U	Qty Reqd	Estimated cost (in `)	
				Rate	Cost
1.	Dettol Soap (Small)	Nos	60		
2.	Insect Killer Spray 425 ml (Mortin)	Bottles	5		
3.	Colin Glass Cleaner	Bottles	6		

4.	Dettol Handwash	Bottles	20		
5.	Washing Powder (Tide) 100 gm pkt	Pkts	240		
6.	Phool Jharu (Good Quality) as per sample	Nos	40		
7.	Broom Stick (Coconut)	Kg	20		
8.	Dusting Cloth	Nos	20		
9.	Pochha Cloth	Nos	20		
10.	Harpic (500 ml)/600ml	Bottles	24		
11	Lyzol (500 ml)	Bottles	2		
12	Handle Pochha	Nos	18		
13	Pencil Cell (Everedy) for Wall Clocks	Nos	120		
14	Remote Cell (Everedy) for CAL/TAeL	Nos	20		
15	Phynyle Lemon Flavour (5 Ltrs)	Bottles	30		
16	Nepthalin Ball (100 gms)	Pkts	60		
17	Room Freshner (Levender/Jasmine)	Bottles	14		
18	Wipper with Handle	Nos	16		
19	Scotch Bright (Big)	Nos	40		
20	Exo Dishwash	Nos	8		
21	Bleaching Powder (25 Kg) Stable	Bags	2		
22	Nails (Various Size) 2", 2.5", 3"	Kg	2		
23	Blade for Lawn Moover (Honda)	Nos	3		
24	Wire for Grass Cutting Machine (Trimmer Line)	Roll	8		
25	Cable Clip 6mm	Pkts	2		
26	Cable Clip 7mm	Pkts	3		
27	Cable Clip 9mm	Pkts	2		
28	Engine Oil (for Lawn Moover) Max	Ltr	4		
29	Mobil 2 T 500 ml (Max)	Nos	4		
30	Door Curtain Ring	Pkts	4		
31	Screw 2"	Pkts	0		
32	Screw 3"	Pkts	0		
33	Insulation Tape	Roll	3		
34	Roofing Bolts 1.5"	Pkts	4		
35	Roofing Bolts 2"	Pkts	4		
36	Roofing Bolts 2.5"	Pkts	4		
37	Class Dustbin Plastic	Pcs	5		
38	Bucket Plastic 10 Ltrs	Pcs	0		
39	Catapole (water rubber)	Nos	15		
40	Pad Lock 50mm with Key No engraved (with 3 key)	Nos	10		
41	Sanitizer Zar (5 Ltrs)	Nos	2		
42	Hand Sanitizer Bottle 500 ml	Nos	6		
43	Head for grass cutter	Nos	8		

44	Brasso Metal Polish 100 ml	Bottles	2		
45	Mug Plastic Bright	Nos	20		
46	Wood Barnish 500 ml	Tin	1		
47	Robin Blue	Kgs	2		
48	Whitewash Brush	Nos	24		
49	Weather Coat (Sig Red)	Ltr	18		
50	Weather Coat Yellow	Ltr	2		
51	Weather Coat Green	Ltr	2		
52	Paint White	Ltr	2		
53	Paint Black	Ltr	2		
54	Paint Red	Ltr	2		
55	Paint Smoke Grey	Ltr	4		
56	Tarpin Oil	Ltr	6		
57	Paint Brush 3", 2" & 1'	Nos	6		
58	Sand Paper	Pcs	10		
59	Lime bag 10 kg (Apple Brand)	Bags	15		
60	Electric wire 1mm	Coil	1		
61	Electric wire 2.5 mm	Coil	1		
62	Jasn Liquid Wash (Lemon) 5 Ltr Jar	Jar	9		

2. Your quotation for the aforesaid stationery items sealed/packed (mention the title of the quotations on top of envelopes) should reach to the school alongwith tender fee of ` 200/- (Non refundable) in the form of DD in favour of Army Public School, Sukna payable at Sukna/Siliguri latest by **26 Aug 2022**. Thereafter, no quotations will be accepted.

Yours Sincerely,

Sd/ x x x x x x x x x x
(Mrs Dola Sarkar Sinha)
Principal
Army Public School, Sukna

Dated : 16 Aug 2023