

**ARMY PUBLIC SCHOOL, SUKNA**  
**INVITATION OF QUOTATIONS FOR PROCUREMENT OF STATIONERY ITEMS**

1. Quotations are invited from the vendors / dealers for the under mentioned items.

<u>Ser</u>	<u>Items</u>	<u>Required item (Qty)</u>	<u>A/U</u>	<u>Price incl GST</u>	<u>Total Cost incl GST</u>
(a)	Answer Sheet - 12 pgs (for classes VI- XII)	6000	Nos		
(b)	Answer Sheet - 08 pgs (for classes I-V) for major subjects	2000	Nos		
(c)	Answer Sheet -04 pgs (for classes I-V) for minor subjects	1000	Nos		
(d)	Practical Answer Sheet -06 pgs (for classes XI & XII)	200	Nos		
(e)	Xerox paper (A4 - Century) for printing Question Papers	60	Ream		
(f)	Graph Sheet in Cms (Pkts containing 100 Pcs)	02	Pkts		
(g)	Desk Slip (Pkts containing 10 slips of 10 pages)	20	Pkts		
(h)	Printed Thicker Drawing Sheets (Class I-VIII)	2000	Nos		
(j)	Kangaro 24/6 1M Stapler Pins	02	Pkts		
(k)	Stapler (No 10)	02	Nos		
(m)	Rubber Band (Pkts of 500 Gms)	07	Pkts		
(n)	Whitener / Correction Pen	02	Nos		
(o)	Fevistick (30 Gm)	03	Nos		
(p)	Fevicol (200 Gm)	03	Btl		
(q)	Stapler Pins - No 10 (20 Pkt each in one box)	02	Box		
(r)	Scissor Small	02	Nos		
(s)	Red Pen (Gel) - Good quality	02	Pkts		
(t)	U-Clips (Plastic coated)	01	Box		
(u)	Master Roll for RISO CV - 3230	03	Nos		
(v)	Ink for RISO CV - 3230	05	Nos		
(w)	Toner Xerox Docucentre SC 2020 (Black)	02	Nos		
(x)	Black Ink (Brother BT D60BK)	02	Btl		
(y)	Image Runner 2206 (ink G-59 Toner) - Black	01	Nos		
				Total	

2. No Chinese product to be offered and payment will be made after successful supply of items mentioned at para 1.

3. Interested / Authorized Vendors / Dealers holding GST Number are requested to drop their quotation for supply of items including taxes in the Quotation Box placed in the main entrance of Army Public School, Sukna along with tender fee of **Rs 200/-** (non refundable) in the form of Demand Draft in favor of Army Public School Sukna payable at Sukna

4. Your quotation for the aforesaid items duly sealed/packed should be dropped in the Tender Box of APS, Sukna latest by 1400 hrs on 05 Sep 2025. Tenders will be opened at 11 AM on 06 Sep 2025.

5. **Mode of Payment:** Payment will be made within 15 days after successful completion of supply duly physically verified by the Board of Teachers/Staff of the school.

6. This school reserves the right to change or vary any items thereof at any stage and also reserve the right to withdraw the project, should it become necessary at any stage / reject the quotations on Technical grounds / incomplete specification.

Sd / - x x x x x x x x x x x x  
Principal  
Army Public School, Sukna

Date: 26 Aug 2025

**Distribution:-**

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| 2. | Mr NP Todi                    | - | For publication at school website |
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