

ARMY PUBLIC SCHOOL SUKNA

QUOTATIONS/TENDERS ARE INVITED FOR PRINTING OF VARIOUS REGISTERS

1. Quotations/tenders are invited from the vendors/dealers/printers for printing of under mentioned register. The specifications of the required registers are available at School Office:-

<u>Ser No</u>	<u>Particulars of Items</u>	<u>A/U</u>	<u>Qty Reqd</u>	<u>Estimated cost</u>	
				(in `)	
				<u>Rate</u>	<u>Cost</u>
(a)	Students attendance register	Nos	95		
(b)	Teachers Diary	Nos	87		
(c)	PTM Register	Nos	60		
(d)	HOD Register (CI- I to V)	Nos	06		
(e)	HOD Register (CI-VI to XII)	Nos	10		
(f)	Salary Register	Nos	06		
(g)	Record Register	Nos	65		
(h)	Account Ledger	Nos	01		
(j)	Depositing Register	Nos	04		
(k)	Receiving Register	Nos	02		
(l)	Exam attendance register	Nos	02		
(m)	Noting/Minute Sheet Register	Nos	01		
(n)	Leave Register	Nos	02		
(o)	Dak Register (Incoming & outgoing)	Nos	04		
(p)	Circular Register	Nos	01		

2. Authorized vendors/printers holding GST No those who are interested are requested to drop their quotation in the quotation box of the school.

3. Your quotation for the aforesaid register duly sealed/packed should reach to the school latest by **06 Mar 2023**. Thereafter, no quotations will be accepted.

Yours Sincerely,

Sd/- x x x x x x x
(Mrs Dola Sarkar Sinha)
Principal
Army Public School, Sukna