

ARMY PUBLIC SCHOOL, SUKNA

**QUOTATIONS/TENDERS ARE INVITED FOR PROCUREMENT OF OFFICE STATIONERY,
EXAM STATIONERY, CCA ACTIVITIES, TEACHING AIDS & MAINT ITEMS**

1. Quotations/tenders are invited from the vendors/dealers/printers for procurement of under mentioned Office stationery, Exam stationery, Teaching Aids, CCA Activities and Maintenance items. The samples and specifications of the required items are available at School Office:-

(a) Aquaguard

Ser No	Particular of Items	A/U	Qty Reqd	Estimated cost (in `)	
				Rate	Cost
1.	08 x Aquaguard HI-FLO UV Water Purifier	Nos	08		

(b) Stationery items for Exam

Ser No	Particular of Items	A/U	Qty Reqd	Estimated cost (in `)	
				Rate	Cost
1.	Papers - A4 (Maple- 70 gsm)	Ream	100		
2.	Thread Balls(containing 04 balls)	Pkts	2		
3.	Graph sheet in cms (containg 100 pieces)	Pkts	10		
4.	Desk Slip (containing 10 slips of 10 pages)	Pkts	2		
5.	Rubber Band (500gms in a packet)	Pkts	5		
6.	Master roll for xerox machine (Gestener)	Nos.	6		
7.	Ink for Xerox Machine (Gestener)/CPI 10	Nos.	10		
8.	Cello tape (broad)	Nos.	2		
9.	Ink for Canon Image Runner 2525	Nos.	2		
10.	Thicker Drawing sheets (CL: XI-XII)	Nos.	500		
11.	Printed Thinner Drawing sheets (CL: I-VIII)	Nos.	500		
12.	Printing of Heading of Report Card (colour)	Nos.	500		
13.	Sealing wax	Pkts	1		
14.	Stapler Kangaro (No 10)	Nos.	2		
15.	Ink (65 ml Black(003) for Epson Colour printer with scanner (L3110)	Nos.	8		
16.	Cartridge (b/w) for Canon Printer (LBP 2900B)	Nos.	10		
17.	Cartridge for Laser Toner (ZEB-LPC12A)	Nos.	10		
18.	Folders	Nos.	6		
19.	Fevistick (small)	Nos.	2		
20.	Fevicol (200ml)	Nos.	1		
21.	Marks Record Register for teachers	Nos.	90		
22.	Admission test answer-sheets	Nos.	1000		

(c) Office stationery items

Ser No	Particular of Items	A/U	Qty Reqd	Estimated cost (in `)	
				Rate	Cost
1.	Papers - A4 (Maple- 70 gsm)	Ream	40		
2.	Papers - Legal/FS (Maple - 70 gsm)	Ream	5		
3.	Papers for Transfer Certificate	Ream	2		
4.	CD Writer Pen (Permanent)	Nos	3		

5.	Pencil (Apsara)	Pkts	2		
6.	Red Gel Pen (Principal) - Uniball	Nos	2		
7.	Blue Gel Pen - Uniball	Nos	4		
8.	Blue Ball Pen (Good Quality)	Nos	10		
9.	Binder Clip (Mid)	Pkts	2		
10.	Binder Clip (Small)	Pkts	2		
11.	Register (Ruled) Hard Binding - 100 pages	Nos	10		
12.	Cartidge Black (LaserJet Printer) - 12A	Nos	10		
13.	Correction Fluid (Whitner)	Nos	2		
14.	File Cover (APS Sukna)	Nos	200		
15.	White File Cover (APS Sukna)	Nos	50		
16.	Cartidge Xerox - 5024 (School Office)	Nos	1		
17.	Board Pin (Box of 20 pkts)	Box	1		
18.	CD (R)	Nos	30		

(c) Teaching Aids

Ser No	Particular of Items	A/U	Qty Reqd	Estimated cost (in `)	
				Rate	Cost
1.	White Board Marker Pen (10 per Box)	Box	10		
2.	Ink for Marker Pne (10 per Box)	Box	20		

(d) CCA Activities

Ser No	Particular of Items	A/U	Qty Reqd	Estimated cost (in `)	
				Rate	Cost
1.	Sash	Pcs	72		
2.	Applets	Sets	72		
3.	Badge	Nos	200		
4.	House Flag	Nos	08		
5.	School Flag	Nos	01		
6.	Steel Rods (6 Ft)	Nos	05		
7.	Drum Stick (Big)	Set	01		

(e) Maintenance items

Ser No	Particular of Items	A/U	Qty Reqd	Estimated cost (in `)	
				Rate	Cost
1.	Dettol Soap (Small)	Nos	30		
2.	Insect Killer Spray 425 ml (Mortin)	Bottles	2		
3.	Colin Glass Cleaner	Bottles	1		
4.	Dettol Handwash	Bottles	15		
5.	Washing Powder (Tide) 100 gm pkt	Pkts	200		

6.	Phool Jharu (Good Quality) as per sample	Nos	20		
7.	Broom Stick (Coconut)	Kg	10		
8.	Dusting Cloth	Nos	5		
9.	Pochha Cloth	Nos	5		
10.	Harpic (500 ml)/600ml	Bottles	6		
11	Lyzol (500 ml)	Bottles	2		
12	Handle Pochha	Nos	5		
13	Pencil Cell (Everedy) for Wall Clocks	Nos	30		
14	Remote Cell (Everedy) for CAL/TAeL	Nos	2		
15	Phynyle Lemon Flavour (5 Ltrs)	Bottles	9		
16	Nepthalin Ball (100 gms)	Pkts	10		
17	Room Freshner (Levender/Jasmine)	Bottles	1		
18	Wipper with Handle	Nos	2		
19	Scotch Bright (Big)	Nos	10		
20	Exo Dishwash	Nos	3		
21	Bleaching Powder (25 Kg) Stable	Bags	1		
22	Nails (Various Size) 2", 2.5", 3"	Kg	1		
23	Blade for Lawn Moover (Honda)	Nos	1		
24	Wire for Grass Cutting Machine (Trimmer Line)	Roll	2		
25	Cable Clip 6mm	Pkts	1		
26	Cable Clip 7mm	Pkts	1		
27	Cable Clip 9mm	Pkts	1		
28	Engine Oil (for Lawn Moover) Max	Ltr	2		
29	Mobil 2 T 500 ml (Max)	Nos	2		
30	Door Curtain Ring	Pkts	1		
31	Screw 2"	Pkts	0		
32	Screw 3"	Pkts	0		
33	Insulation Tape	Roll	1		
34	Roofing Bolts 1.5"	Pkts	1		
35	Roofing Bolts 2"	Pkts	1		
36	Roofing Bolts 2.5"	Pkts	1		
37	Class Dustbin Plastic	Pcs	15		
38	Bucket Plastic 10 Ltrs	Pcs	3		
39	Catapole (water rubber)	Nos	6		
40	Pad Lock 50mm with Key No engraved (with 3 key)	Nos	6		
41	Sanitizer Zar (5 Ltrs)	Nos	1		
41	Hand Sanitizer Bottle 500 ml	Nos	3		
42	Head for grass cutter	Nos	2		
43	Brasso Metal Polish	Bottles	-		
44	Mug Plastic Bright	Nos	10		
45	Wood Barnish 500 ml	Tin	0		

46	Screw 2"	Pkts	0		
47	Robin Blue	Kgs	1		
48	Whitewash Brush	Nos	6		
49	Weather Coat (Sig Red)	Ltr	6		
50	Weather Coat Yellow	Ltr	1		
51	Weather Coat Green	Ltr	1		
52	Paint White	Ltr	1		
53	Paint Black	Ltr	1		
54	Paint Red	Ltr	1		
55	Paint Smoke Grey	Ltr	2		
56	Tarpin Oil	Ltr	2		
57	Paint Brush 3", 2" & 1'	Nos	3		
58	Sand Paper	Pcs	-		
59	Lime bag 10 kg (Apple Brand)	Bags	9		
60	Tower Bolt Ring (Iron)	Pcs	-		
61	Welding Rod	Pkt	-		
62	Carbolic Acid 100 ml	Bottle	12		
63	Iron wire Brush	Pcs	-		
64	Iron/Steel patti	Pcs	-		
65	Electric wire 1mm	Coil	1		
66	U PVC pipe hook 1 1/2"	Pkt	-		
67	J Hook	Pcs	-		

2. Your quotation for the aforesaid stationery items sealed/packed (mention the title of the quotations on top of envelopes) should reach to the school alongwith tender fee of ` 200/- (Non refundable) in the form of DD in favour of Army Public School, Sukna payable at Sukna/Siliguri latest by **17 May 2022**. Thereafter, no quotations will be accepted.

Yours Sincerely,

Sd/- x x x x x x x
(Mrs Dola Sarkar Sinha)
Principal
Army Public School, Sukna