

ARMY PUBLIC SCHOOL, SUKNA

INVITATION OF BIDS

1. Commercial bids are called for running the School Canteen (Cafeteria) of Army Public School, Sukna which is located in the school premises. Bids are called for in terms of rebate that will be paid by the tenant to the school, besides the rent and allied charges to be levied by the MES/Govt authorities.
2. Interested vendors/dealers are requested to drop their bids in the quotation box of the school latest by **06 Mar 2023**. For further details, vendors/dealers may visit school website www.apssukna.com.

ARMY PUBLIC SCHOOL, SUKNA

**DETAILS AND CONDITIONS FOR RUNNING THE SCHOOL
CANTEEN/CAFETERIA**

1. The shop canteen shall be allotted to the tenant for smooth running for duration of eleven months from the date of allotment. The tenant shall pay rent and allied charges to GE, Sukna (MES) if assessed by him on production of rent bill floated by the Office of BSO by 5th of the following month with intimation to this school.
2. The tenant needs to pay rebate of the amount quoted by the tenant, per month to the school wef from the date of allotment other than the bill floated by the office of BSO. The details of the shop is as under:-
 - (a) Shop No : Nil
 - (b) Building No : Nil
 - (c) Carpet Area : 13.2 Sqm.
3. The above rebate will be paid by the tenant on or before 10th of the each month. In case of non-payment of rebate by due date, interest @ 10% per month on outstanding amount needs to be paid by the tenant.
4. The tenant shall be the sole supplier of tea, snacks and variety of eatable items to teachers, staff and students of Army Public School, Sukna on competitive price as approved by Board of Officers/teachers to the best of the customer's satisfaction. List of cooked items (alongwith samples) will be signed by the board of teachers representative and will be displayed in the Cafeteria. The standard and quality of these items will subject to prior approval of the Chairman/Principal or his representative. The tenant may also sell packaged eatable from registered food suppliers at MRP. If vendor wants to introduce new items later, its quality and cost needs to be approved by Board of Teachers appointed by Principal/Chairman.
5. The tenant will neither sell those items which are included in the CSD nor Liquor/Cigarettes/Tobacco etc in the school canteen.
6. The tenant needs to employ such persons to operate the shop who are verified in writing by the police and declared fit for employment in School premises. The employees will be free from infectious diseases remain neat and clean and cut their nails regularly while manning the shop. That all the employees of the canteen will be medically examined and certified medically fit by the RMO/Registered Medical Officer atleast once in three months. They will be immunized against diseases as per the direction of RMO/Registered Medical Officer. The medical record of all employees will be maintained by the tenant and produce to Inspecting Officer or his representative on demand.
7. All employees will be issued Security Pass by the Station HQ, Sukna and that without such a pass the tenant will not employ or allow any unauthorised person to stay in the canteen premises.
8. The hour of business at School Canteen will be laid down from time to time by the Chairman or Principal or their representative.
9. In the event of breach of the contract, the allotment shall be rescinded by the landlord and the tenant shall be bound to vacate the premises within 10 days of the notice of termination of the contract and also be liable to pay in one lump-sum the outstanding rebate, rent and allied charges including the month in which the contract has terminated.

10. The tenant should vacate the shop premises if the same is required for school purpose within 30 days of the issue of notice. Likewise, tenant may also terminate the agreement by giving a notice period of 30 days with the exception.
11. In the event of death of tenant during the operation of contract the next of kin of tenant shall be permitted to run business for the residual period of the contract and such person shall be bound by all conditions as agreed by the tenant. In the event of any disagreement, the Chairman or the Principal, Army Public School, Sukna by virtue of the Head of the school shall be at liberty to terminate the contract and no clause for grievances shall lie with the legality of the tenant.
12. In the event of termination of the agreement the tenant will remove his canteen including his furniture & property at his own risk and cost.
13. The tenant shall keep the shop and surrounding areas neat, tidy and hygienic at all times and allow inspection of his shop premises by Chief Patron, Patron, Chairman, Principal, Vice Principal, Supervisor Administration, Staff Offr to Chairman or their representative at a short notice. If during this inspection it is found that the neatness and hygienic conditions are poor, or quality of items being sold is sub standard, the Inspecting Officer or his representative may impose a penalty of upto ₹ 1,000/- (Rupees One thousand only). The inspecting Officer or his representative may also order termination of contract if found undesirable without assigning any reason thereof.
14. The termination of the contract without any notice will be done if his or her employee is found to be indulging in the activities contrary to security, social norms and national interest.
15. The tenant should ensure that no loan is given to any one, no money is to be lent to any person and no bill is required for items which have not been sold by him.
16. The tenant needs to observe all the rules in support of security and fire fighting.
17. The Tenant shall not be entitled to claim automatic allotment.
18. A security deposit of ₹ 10,000/- (Rupees ten thousand only) needs to be deposited by the tenant. On termination of the agreement/contract the amount of security deposit will be refunded to the tenant without interest within 15 days from the date of termination of the agreement.

(Mrs Dola Sarkar Sinha)
Principal
Army Public School, Sukna