

ARMY PUBLIC SCHOOL, SUKNA
TERM AND CONDITION

1. Please submit the Quotation for engagement of multitasking staff in the school on daily wages basis.
2. You are requested to provide 06 (six) x multitasking staff (04 x Gents & 02 x Ladies) wef Jan onwards at for maintenance and smooth functioning of the school. Payment will be made on monthly basis on the basis of number of attendance attended by your multitasking staff.
3. Contractor not in possession of EPF No & GST Regn Number shall be disqualified and his bidding will not be accepted.
4. The rate should be including of EPF, ESI, Profession taxes, GST etc and school is not liable towards payment of EPF, SI & Profession Taxes, GST etc of the multitasking staff provided by the company. The whole and sole responsibilities towards of payment of taxes/deposition lies with the company.
5. The multitasking staff so detailed by your company will report to the school at 0700 hrs every day and will render their duties till 1500 hrs (08 hours per day). The attendance, timing and assignments of your staff so engaged in the school will be monitored by the Supervisor Administration of the school daily.
6. The task so assigned by the school authority to the multitasking staff will not be left undone or incomplete. The multitasking staff will leave the school after completing their daily assignment whatsoever and completion report will be submitted to the Supervisor Administration everyday at the end of the day.
7. You are required to enter into an Agreement with the school on a ` 50/- Non-judicial Stamp paper within 10 days of this work order. Failure to enter into 'Agreement' would make liable cancellation of engagement of multitasking staff.
8. Other conditions, if so will be addressed verbally.